

**Report to Coventry School Admissions Forum
Friday 23 September 2011**

**Implementation of the In-Year Fair Access Protocol:
Operation of the Social Inclusion Placements Panel 2010/11**

1. Background.

1.1 Under the School Admissions Code all admission authorities and Admission Forums have been required to have an In-Year Fair Access Protocol in place since September 2007 (formerly referred to as "hard to place pupil protocol"). All schools and Academies are required to participate in their local authority area's protocol in order to ensure that unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. This includes admitting children above the published admission number to schools that are already full and ensures that all schools in an area admit their fair share of children with challenging behaviour, including children excluded from other schools.

1.2 Section 4.31 of the Admissions Code 2010 requires that Admission Forums monitor the effectiveness of local authority Fair Access Protocols.

The forum should consider:

- how well the In-Year Fair Access protocol is working
- how quickly children are found places
- and the contribution every school in the area is making.

2. Coventry's In-Year Fair Access Protocol

2.1 Coventry's Protocol covers two groups of children:

-Children who have been permanently excluded from school or who are at risk of permanent exclusion (managed transfers)

-Hard-to-place pupils.

2.2 For a pupil to be considered hard-to-place there should be evidence of one or more of the following:

- Previous and recent permanent exclusion, a high number of fixed term exclusions or managed move/transfer

- Recent history of significant behaviour problems
- Recent history of offending
- Persistent and poor attendance, at least below 80%
- Lengthy periods of absence from education
- Mental health problems
- Significant social/emotional difficulties resulting from adverse home circumstances
- Parental concerns/ parents who are hard to engage.

2.3 The Local Authority has used a formula to determine the number of pupils in both categories each school will be expected to take. The formula takes account of the differing contexts and circumstances of schools, in particular the size of school, the degree of transience faced by the school and the relative deprivation of the school's population.

2.4 The table attached as appendix 1 sets out the numbers of managed transfers/permanent exclusions and hard to place pupils which schools were expected to admit during the academic year 2010/11. The formula is based on 45 pupils in each category but this reduced to 42 in each category following the adjustments for two schools.

3. Permanent exclusions / Managed transfers

3.1 During the academic year 2010/11 there were 17 permanent exclusions from the secondary schools/academies and 73 managed transfer requests. In addition ten children who live in Coventry but who were permanently excluded from schools in other local authorities were also placed/supported. Trends over the last five years are given below:

	Permanent exclusions	Managed transfers	TOTAL
2010/11	17	73	90
2009/10	19	70	89
2008/09	22	77	99
2007/08	10	94	104
2006/07	12	89	101

Information on the 90 pupils for 2010/11 is contained in appendix 2.

3.2 Pupils in key stage 3 normally spend a period of time at the Grange Extended Learning Centre (12 FTE places) or Wyken Extended Learning Centre (24 FTE places). Pupils living in the west of the city are normally placed at the Grange ELC and those in the east at Wyken ELC. 52 KS3 pupils were referred in 2010/11 (43 in 2009/10). The

aim of the KS3 ELCs is to support pupils to return to another mainstream school. Pupils are reintegrated when appropriate and receive support from an outreach worker. 19 pupils returned to mainstream school from the ELCs in 2010/11 (15 in 2009/10).

3.3 Pupils in key stage 4 are usually allocated a place at Chace ELC/Individual Programmes, a small number may return directly to a new mainstream school. In 2010/11 38 key stage 4 referrals were received which was lower than in 2009/10 (46). In the autumn term 08 (November) the LA introduced more robust arrangements for key stage 4 referrals which included all such cases being considered by the Social Inclusion Placements Panel. These arrangements were introduced because of concerns at the high number of pupils being referred to Chace ELC - Five requests for Chace ELC were refused by the Social Inclusion Placements Panel in 2010/11. In 2010/11 two key stage 4 pupils were allocated places in mainstream schools.

4. Hard to place pupils

4.1 The Social Inclusion Panel met on a monthly basis during the academic year. The panel is Chaired by the Business and Performance Manager and comprises senior officers from appropriate Local Authority Services and four headteacher representatives, one from each of the 4 secondary federations. Heads attend 3 meetings on a rolling programme to support consistency in decision making.

4.2 104 cases were discussed across the 11 meetings which were held. Most cases were identified by the admissions team as potentially hard to place because of one or more of the issues outlined in paragraph 2.2 above. Other cases were referred by headteachers. Information on these pupils is contained in appendix 3. 59 pupils were confirmed as hard to place and were agreed as supported transfers into an alternative mainstream school, 34 in key stage 3 and 25 in key stage 4.

4.3 Trends over the past four years are given below:

	Cases	Supported transfers	KS3	KS4	Standard admissions
2010/11	104	59	34	25	30
2009/10	90	35	24	11	21
2008/09	79	22	16	6	10
2007/08	76	26	14	11	16

It can be seen that the number of supported transfers (hard to place pupils) increased significantly in the 2010/11 academic year. This resulted in there being insufficient places based on the agreed formula. Following discussions, secondary headteachers agreed to use unfilled managed move places for hard to place pupils.

5. Overview

5.1 Appendix 4 gives an overview of all pupils admitted to Coventry Schools in 2010/11.

5.2 Appendix 5 gives an overview of pupils admitted to each school against the agreement in the Service Level Agreement.

6. Arrangements for 2011

6.1 Secondary headteachers are developing new systems based on the East and West Partnerships. They plan to work collaboratively to support pupils in a variety of ways. These arrangements may alter/reduce the casework going through the city wide system. There are ongoing discussions with secondary headteachers regarding this. The impact on the Social Inclusion Placements Panel and associated procedures will be kept under regular review and reported to the School Admissions Forum as appropriate.

Appendix 1.

ADMISSION OF EXCLUDED PUPILS/PUPILS AT RISK OF EXCLUSION AND HARD TO PLACE PUPILS– BASED ON 90 PLACES (45 IN EACH CATEGORY)

School	No on Roll (11 – 15) January 2010	In Year Admissions 2009/2010	Housing Benefit Index 2008	NUMBER OF PUPILS ADMITTED PER SCHOOL YEAR		
				Exclud/ at risk of exclsn	Hard to place	TOTAL
Barrs Hill	604	71	150	0	0	0
Caludon Castle	1228	15	114	3	3	6
Coundon Court	1367	22	91	3	3	6
Ernesford Grange	724	30	266	2	2	4
Finham Park	1200	26	38	4	4	8
Foxford	879	45	229	2	2	4
Lyng Hall	549	49	151	0	0	0
Pres. Kennedy	1184	66	241	2	2	4
Sidney Stringer Academy	1047	94	396	1	1	2
Stoke Park	884	36	143	2	2	4
Tile Hill Wood	1113	44	151	2	2	4
Westwood School	540	38	90	2	2	4
Whitley Abbey	673	47	126	2	2	4
Woodlands	763	37	105	2	2	4
Grace Academy	618	55	165	2	2	4
Bishop Ullathorne	741	19	102	3	3	6
Blue Coat CE	1054	8	94	5	5	10
Card. Newman RC	1043	13	140	3	3	6
Card. Wiseman RC	1165	40	224	2	2	4
	(17376)			42 (84)		

Managed Transfers and Exclusions in Secondary Schools 2010-2011 APPENDIX 2

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
School	School roll Jan 11 (yr 7-11)	Total Number of in year transfers admitted 09/10	Managed moves		In year admissions as % of total school roll	Permanent Exclusions	Managed move referrals	MM as % of total school roll	Male	Female	Term of referral			Year Group					Destination					
			Pupils admitted	SLA							Autumn	Spring	Summer	7	8	9	10	11	Remained at home school	Key stage 3/ELC	Chace ELC	Managed Move (KS4)	Special School	Other
Barr's Hill	577	58		0	10%	1	6	1.2%	5	2	1	5	1		1	1	5			2	4			1
Caludon Castle	1245	14	1	3	1%		4	0.3%	3	1	1	1	2			2	2			1	2			1
Coundon Court	1360	22	2	3	2%	2	1	0.2%	3				3		1	1	1			2	1			
Ernesford Grange	638	24	1	2	4%		8	1.3%	7	1	7	1			1	1	5	1		2	6			
Finham Park	1206	25	1	4	2%		2	0.2%	1	1	1	1				1		1		1	1			
Foxford	897	43	1	2	5%	1	6	0.8%	3	4	3	1	3	1	3	1	2			5	2			
Lyng Hall	531	39		0	7%		2	0.4%	1	1		1	1	2						2				
President Kennedy	1116	43	2	2	4%	2	6	0.7%	7	1	3	2	3		2	3	3			4	4			
Sidney Stringer	1048	78	1	1	8%	2	3	0.5%	1	4	1	2	2		2		3			2	3			
Stoke Park	887	34		2	4%		6	0.7%	6		2	2	2	1	1	1	3			3	3			
Tile Hill Wood	1048	38		2	4%			0.0%																
Whitley Abbey	679	41	2	2	6%	2	1	0.4%	1	2	1	1	1			2	1			2				1
The Woodlands	746	32	2	2	5%	1	7	1.1%	8		3	2	3	2	2	2	2			5	3			
The Westwood School	528	35		2	7%	1	5	1.1%	4	2	3	2	1	1		2	3			3	3			
Grace Academy	707	30	1	2	4%	4	2	0.8%	5	1	3	2	1		3	1	2			4	1			1
Bishop Ullathorne RC	748	11		3	1%		1	0.1%		1	1					1				1				
Blue Coat	1055	3	3	5	1%		6	0.6%	5	1	1		5			4	1	1		4	2			
Cardinal Newman RC	1039	10	2	3	1%		4	0.4%	4		3		1	1		2		1		3		1		
Cardinal Wiseman RC	1132	32	2	2	3%	1	3	0.4%	4		1	2	1			3	1	4		2	1		0	1
17187		612	21	42	4%	17	73	0.5%	68	22	35	25	30	8	16	28	34	4	0	48	36	1	0	5
						90			90		90	90				90					90			

Total number of pupils admitted on managed moves

Total figure used for SLA calculation

Average % of in year admissions

Average % of managed moves

Total number of managed moves & exclusions

NB 10 children living in Coventry permanently excluded from other LA schools also dealt with

Hard to Place - Requests Out

School	School roll Jan 11	Term of panel hearing			Totals	% of school roll	Year Group					Panel decision				
		Autumn	Spring	Summer			7	8	9	10	11	Standard Admission	Supported transfer	Chace/Individual Pro	Wyken KS3 PRU	Other
Barr's Hill	577	1	2		3	0.5%	1	1		1		2	1			
Caludon Castle	1245		1		1	0.1%			1				1			
Coundon Court	1360		2		2	0.1%		1	1				2			
Ernesford Grange	638	5	3	1	9	1.4%		3	2	4		3	6			
Finham Park	1206															
Foxford	897	1		1	2	0.2%		1	1				2			
Grace Academy	707	3	4	2	9	1.3%		3	3	2	1	3	4	1		1
Lyng Hall	531	1		1	2	0.4%		1		1			2			
President Kennedy	1116	1	1		2	0.2%		1	1			1	1			
Sidney Stringer	1048		2	1	3	0.3%			2	1		1	2			
Stoke Park	887		1	2	3	0.3%			3			1	1			1
Tile Hill Wood	1048		1	1	2	0.2%		1	1				1	1		
Whitley Abbey	679	1	1	2	4	0.6%		2	1	1		1	3			
The Woodlands	746			1	1	0.1%		1				1				
The Westwood School	528	4	2	2	8	1.5%	1	2	3	1	1	5	2	1		
Bishop Ullathorne RC	748	2	1		3	0.4%		1	1	1		2	1			
Blue Coat	1055		2		2	0.2%			1	1			2			
Cardinal Newman RC	1039		2		2	0.2%				2			2			
Cardinal Wiseman RC	1132	7	2		9	0.8%		2	5	1	1	5	4			
Out of City		15	11	8	34		3	4	6	10	11	5	20	7	2	
Off School Roll		1		2	3				1	2			2	1		
ELC																
	17187	42	38	24	104	0.6%	5	24	33	28	14	30	59	11	2	2

Hard to Place - Completed Requests (Receiving schools)

APPENDIX 3

School	School roll Jan 11	Term of panel hearing			Totals	% of school roll	Year Group				
		Autumn	Spring	Summer			7	8	9	10	11
Barr's Hill	577	2			2	0.3%		1		1	
Caludon Castle	1245	2	1	1	4	0.3%		1	2	1	
Coundon Court	1360	2	1	1	4	0.3%		1		2	1
Ernesford Grange	638	1	1		2	0.3%		1		1	
Finham Park	1206	1			1	0.1%			1		
Foxford	897	2			2	0.2%			1	1	
Grace Academy	707	2		2	4	0.6%		1	2	1	
Lyng Hall	531		1		1	0.2%				1	
President Kennedy	1116	2	1		3	0.3%		1	1	1	
Sidney Stringer	1048	1			1	0.1%					1
Stoke Park	887	2		1	3	0.3%		1			2
Tile Hill Wood	1048			1	1	0.1%				1	
Whitley Abbey	679		1	1	2	0.3%		1		1	
The Woodlands	746		2		2	0.3%		1	1		
The Westwood School	528		1	1	2	0.4%		1	1		
Bishop Ullathorne RC	748	1	1		2	0.3%		1	1		
Blue Coat	1055	1	2	1	4	0.4%			2	2	
Cardinal Newman RC	1039	1	2		3	0.3%			2		1
Cardinal Wiseman RC	1132		1		1	0.1%				1	
	17187	20	15	9	44	0.3%		11	14	14	5

* 1 Supported Transfer school not yet identified

** 13 supported transfers withdrawn

*** 1 supported transfer to KS3ELC (Saturn House)

PUPILS ADMITTED TO COVENTRY SCHOOLS 2010/11

APPENDIX 4

School	In year admissions 2010/11	Excluded/at risk of exclusion No. admitted	Hard to place No. admitted	TOTAL
Barrs Hill	74	0	2	76
Caludon Castle	9	1	4	14
Coundon Court	13	2	4	19
Ernesford Grange	21	1	2	24
Finham Park	12	1	1	14
Foxford	43	1	2	46
Lyng Hall	66	0	1	67
Pres. Kennedy	50	2	3	55
Sidney Stringer	35	1	1	37
Stoke Park	19	0	3	22
Tile Hill Wood	42	0	1	43
Westwood	28	0	2	30
Whitley Abbey	26	2	2	30
Woodlands	15	2	2	19
Bishop Ullathorne	24	0	2	26
Blue Coat CE	5	3	4	12
Cardinal Newman RC	20	2	3	25
Cardinal Wiseman RC	24	2	1	27
Grace Academy	29	1	4	34
Total	555	21	44	620

PUPILS ADMITTED TO COVENTRY SCHOOLS 2010/11

APPENDIX 5

School	SLA per category	TOTAL	Excluded/at risk of exclusion No. admitted	Hard to place No. admitted	TOTAL ADMITTED	Places not filled
Barrs Hill	0	0	0	2	2	-2
Caludon Castle	3	6	1	4 (3+1)	5	1
Coundon Court	3	6	2	4 (3+1)	6	0
Ernesford Grange	2	4	1	2	3	1
Finham Park	4	8	1	1	2	6
Foxford	2	4	1	2	3	1
Lyng Hall	0	0	0	1	1	-1
Pres. Kennedy	2	4	2	3 (2+1)	5	-1
Sidney Stringer	1	2	1	1	2	0
Stoke Park	2	4	0	3 (2+1)	3	1
Tile Hill Wood	2	4	0	1	1	3
Westwood	2	4	0	2	2	2
Whitley Abbey	2	4	2	2	4	0
Woodlands	2	4	2	2	4	0
Bishop Ullathorne	3	6	0	2	2	4
Blue Coat CE	5	10	3	4	7	3
Cardinal Newman RC	3	6	2	3	5	1
Cardinal Wiseman RC	2	4	2	1	3	1
Grace Academy	2	4	1	4 (3+1)	5	-1
Total	42	84	21	44 (39+5)	65	19